

Guidelines for NordDesign 2016 Camera-ready submissions

Author 1 Name¹, Author Name², Author Name³ **Note: leave blank for blind review**

¹Author Affiliation

E-mail

²Author Affiliation

E-mail

³Author Affiliation

E-mail

Abstract

The conference paper will be printed directly from camera-ready copy. To ensure that all papers in the publication have uniform appearance, authors should adhere to the following instructions. The abstract should be maximum 300 words in length. The total length of the paper including references should be maximum 10 pages. Please supply 3-5 keywords.

Keywords: *Guides, instructions, author's instructions, conference publications*

1 Introduction

These guidelines include complete descriptions of the fonts, spacing, and related information for producing your **paper to the NordDesign 2016 conference**. Please follow these instructions or preferably use this document.

2 Paper layout

All printed material, including text, illustrations, and charts, must be kept within a print area of 16 cm wide by 24.0 cm high (format A4, left and right margins: 2.5 cm, up and down margins: 2.5 cm).

All text must be in a one-column format. Text must be fully justified.

The length of the paper should not exceed 10 pages.

3 Main title of paper

The main title (first line, on the first page) should be entered, and in New Times Roman 18-point, boldface type, 42-point space before and after.

4 Author name(s) and affiliation(s)

Author names and affiliations are to be centred beneath the title and printed in Times New Roman 12-point, boldface type. Author names should be formatted “First_name Last_name” and separated with a comma. Superscripted number references should be used to identify author affiliations. Leave one blank line before the author affiliation information.

Affiliations are centred below author names with superscripted references to author names, italicized, not bold in Times New Roman 12-point. Author affiliation should be marked as “Department (or unit, Faculty etc.), University”.

Include e-mail addresses if possible, each author email should be placed below his/her affiliation.

Follow the author information by two blank lines.

IMPORTANT: FOR BLIND REVIEW, DO NOT FILL IN AUTHOR INFORMATION

5 Body text

Type your main text in 12-point New Times Roman, single-spaced. Do **not** use double-spacing. Be sure your text is fully justified – that is, flush left and flush right. Body text should be entered below section headings without a blank line in between.

A single blank line should follow each section.

6 Level 1 section headings

Section headings should be written in Times New Roman 14-point boldface type.

6.1 Level 2 sections headings

Level 2 sections headings should be written in Times New Roman 12-point boldface type.

6.1.1 Level 3 sections headings

Level 3 sections headings should be written in Times New Roman 12-point italic type. Section headings beyond level 3 should not be used.

7 Figures and tables

Graphics should not exceed the specified print area.

Figures and tables must be numbered separately and referenced in text. For example: “Figure 1. Database contexts”, “Table 1. Input data”. Table titles are to be placed *above* the tables.

7.1 Tables

Table 1. Table caption - use the table caption style, 12-point New Times Roman, single-spaced, boldface type, fully justified, insert on blank line above table.

7.2 Figures

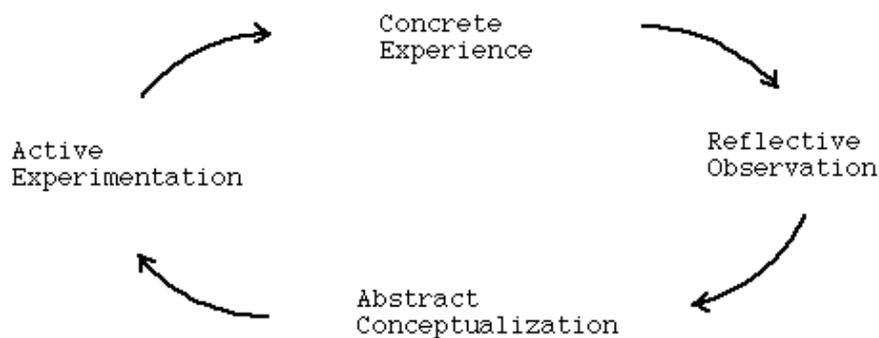


Figure 1. Figure caption text – figure is centred. Figure caption is 12-point New Times Roman, single-spaced, boldface type, fully justified.

Acknowledgement

Acknowledgement(s) (if any) should be placed in the end of the paper before References and typed in 10 pt Times New Roman, single-spaced, full justified, with the title as unnumbered second level heading.

Citations and References

The citation style used in this template is APA 6th edition. List and number all bibliographical references in 12-point New Times Roman, single-spaced following the formatting below, at the end of your paper. When referenced in the text, enclose the citation number in square brackets, for example (Eisenhardt, 1989). Where appropriate, include the name(s) of editors of referenced books. Below is an example of the bibliography.

- Eisenhardt, K. M. (1989). Building Theories from Case Study Research. *Academy of Management Review*, 14(4), 532–550.
- Eppinger, S. D., & Ulrich, K. (1995). Product design and development. *Product Design and Development*.
- Norman, D. A., & Draper, S. W. (1986). User centered system design. *New Perspectives on Human-Computer Interaction*, L. Erlbaum Associates Inc., Hillsdale, NJ.
- Rauth, I., Köppen, E., Jobst, B., & Meinel, C. (2010). Design thinking: an educational model towards creative confidence. In *DS 66-2: Proceedings of the 1st International Conference on Design Creativity (ICDC 2010)*.